**From: IT Services it.services@university.edu**

**To:** [Faculty Member’s Name] [faculty.member@university.edu](mailto:faculty.member@university.edu)

**Subject:** Important: Password Reset Required

Dear [Faculty Member’s Name],

We have detected unusual activity on your account and require you to reset your password to ensure the security of your information.

To reset your password, please follow these steps:

1. Click on the following link to access the password reset page: **[malicious link]**.
2. Enter your current password and choose a new password.
3. Confirm the new password and click "Submit."

Please complete this process within the next 24 hours to prevent any disruptions to your access.

If you have any questions or need assistance, please contact the IT Services Help Desk.

Thank you for your cooperation.

Sincerely,  
IT Services Team  
[University Name]